



**PERFORMANCE AGREEMENT**

**BETWEEN**

**PRIME MINISTER AND DIRECTOR**

**National Statistics Bureau**

**(July 1, 2017 – June 30, 2018)**



## TABLE OF CONTENTS

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Section 1: Vision, Mission and Objectives

Section 2: Objectives, Actions, Success Indicators and Target

Section 3: Trend Values of Success Indicators

Section 4: Description and Measurement of Success Indicators

Section 5: Requirements from other Ministries, Agencies and Dzongkhags



**Preamble**

The Performance Agreement is entered into between the Prime Minister and Director General, National Statistics Bureau.

The objectives of this Performance Agreement are:

- a) To establish clarity and consensus about annual priorities for the National Statistics Bureau consistent with the 11th Five Year Plan , and Governments other priorities;
- b) To make the National Statistics Bureau fully responsible for driving implementation and delivering the results against the annual priorities;
- c) To provide an objective and fair basis for evaluating the Agency's overall performance at the end of the year;

The Performance Agreement represents an important accountability mechanism for inculcating a performance based culture at all levels of government.

**THEREFORE**, the parties hereto agree as follows:

## **Section 1: Vision, Mission and Objectives**

### **Vision**

Quality and timely statistics for evidence-based policy and decision making.

### **Mission**

Provide timely, relevant and reliable statistics consistent with international principles and standards.

### **Objectives**

- 1) To ensure availability of timely, relevant and reliable official statistics
- 2) To enable effective and efficient public service delivery
- 3) To streamline and institutionalize standard data collection system
- 4) To provide effective and efficient direction and operational services
- 5) To ensure full utilization of budget
- 6) To enable effective and efficient ICT Service delivery
- 7) To implement National Integrity and Anti-Corruption Strategy

**Section 2: Objectives, Success Indicators & Target**

Objective	Weight	Action	Success Indicator	Unit	Weight	Excellent [100%]	Very Good [90%]	Good [80%]	Fair [70%]	Poor [60%]
To ensure availability of timely, relevant and reliable official statistics	75	Collect, compile, analyze and publish monthly, quarterly and annual official statistics reports	Timeline by which the monthly Consumer Price Index (CPI) is published	Date	3	30 days after end of the month	45 days after the end of the month	60 days after the end of the month	70 days after the end of the month	Not able to produce monthly
			Timeline by which the quarterly Producer Price Index (PPI) is published	Date	2	60 days after the end of the quarter	75 days after the end of the quarter	90 days after the end of the quarter	100 days after the end of the quarter	Not able to produce quarterly
			Timeline by which the quarterly comparative Socio-Economic Indicators (SEI) is published	Date	2	60 days after end of the quarter	75 days after the end of the quarter	90 days after the end of the quarter	100 days after the end of the quarter	Not able to produce quarterly
			Timeline by which the annual National Accounts Statistics (NAS) is published	Date	6	30 Sept. 2017	30 Oct. 2017	30 Nov. 2017	30 Dec. 2017	30 Jan. 2018
			Timeline by which the annual Statistical Yearbook of Bhutan (SYB) is published	Date	4	30 Oct. 2017	30 Nov 2017	30 Dec. 2017	30 Jan. 2018	Later than 30 Jun. 2018

Objective	Weight	Action	Success Indicator	Unit	Weight	Excellent [100%]	Very Good [90%]	Good [80%]	Fair [70%]	Poor [60%]
To ensure availability of timely, relevant and reliable official statistics	75	Collect, compile, analyze and publish monthly, quarterly and annual official statistics reports	Timeline by which the annual Dzongkhag Statistics (ADS) is published online	Date	2	30 Nov. 2017	30 Dec. 2017	30 Jan. 2018	30 Feb. 2018	Later than 30 Jun. 2018
			Timeline by which the annual Dzongkhag at A Glance (DAG) is published	Date	2	30 Nov. 2017	30 Dec. 2017	30 Jan. 2018	30 Feb. 2018	Later than 30 Jun. 2018
			Timeline by which the annual Bhutan at A Glance (BAG) is published	Date	2	30 Oct. 2017	30 Nov. 2017	30 Dec. 2017	30 Jan. 2018	Later than 30 Jun. 2018
			Timeline by which the quarterly SDMX National Summary Data Page (NSDP) is published	Date	1	60 days after end of the quarter	75 days after the end of the quarter	90 days after the end of the quarter	100 days after the end of the quarter	Not able to produce quarterly
			Timeline by which the quarterly Household Expenditure Survey (HES) is conducted and report is disseminated	Date	3	90 days after the end of the quarter	120 days after the end of the quarter	---	---	---
		Conduct the Economic Census of Bhutan (ECoB)	Timeline by which the Economic Census of Bhutan (ECoB) is coordinated	Date	2	Jun. 2018	---	---	---	Not able to conduct



Objective	Weight	Action	Success Indicator	Unit	Weight	Excellent [100%]	Very Good [90%]	Good [80%]	Fair [70%]	Poor [60%]	
To ensure availability of timely, relevant and reliable official statistics	75	Conduct the Economic Census of Bhutan (ECoB)	Timeline by which the Economic census is conducted; (Listing, questionnaire design and data collection)	Date	5	Jun. 2018	---	---	---	Not able to conduct	
		Publish Bhutan Living Standard Survey report	Timeline by which the Bhutan Living Standard Survey report is published	Date	5	30 Dec. 2017	30 Jan. 2018	28 Feb. 2018	30 Mar. 2018	Later than Jun. 2018	
		Provide data to the SAARCSATs & other national and international agencies	Timeline by which the data to the SAARCSATs, other national and international agencies are provided	Days	1	Within three weeks after request	Within four weeks after request	Within five weeks after request	---	Not able to provide	
		Submit International Comparison Price (ICP) data for the Purchasing Power Parity (PPP) to the Asian Development Bank	Timeline by which the International Comparison Price (ICP) data for the Purchasing Power Parity (PPP) is submitted to the Asian Development Bank	Days	1	Within three weeks after request	Within four weeks after request	Within five weeks after request	Within six weeks after request	Not able to provide	
		Submit the GDP projections to the MFCTC	Timeline by which the GDP projections are submitted to MFCTC	Days	1	Within three weeks after request	Within four weeks after request	Within four weeks after request	Within four weeks after request	Not able to submit	
		Conduct socio-economic and thematic analysis	Timeline by which the thematic analysis of high relevance to policy, planning and development identified and analysis report is published	Date	3	30 May, 2018	---	---	---	---	Later than June, 2018

Objective	Weight	Action	Success Indicator	Unit	Weight	Excellent [100%]	Very Good [90%]	Good [80%]	Fair [70%]	Poor [60%]
To ensure availability of timely, relevant and reliable official statistics	75	Publish and disseminate PHCB results	Timeline by which the PHCB statistical tables are produced	Date	9	Mar. 2018	---	---	---	Later than Jun. 2018
			Timeline by which the PHCB results are published	Date	7	Apr. 2018	---	---	---	Later than Jun. 2018
			Timeline by which the PHCB results' dissemination workshop is conducted and reports launched	Date	6	31 May. 2018	---	---	---	Later than Jun. 2018
		Publish Annual Environmental Accounts Statistics	Timeline by which the environmental accounting and statistics report is published	Date	2	30 Sept. 2017	30 Oct. 2017	30 Nov. 2017	30 Dec. 2017	30 Jan. 2018
		Publish the Poverty Analysis Report (PAR)	Timeline by which the Poverty Analysis Report is published	Date	3	30 Dec. 2017	30 Mar. 2018	30 Apr. 2018	30 May. 2018	30 Jun. 2018
		Publish the Multi-dimensional Poverty Index (MPI) report	Timeline by which the Multi-dimensional Poverty Index report is published	Date	3	30 Dec. 2017	30 Mar. 2018	30 Apr. 2018	30 May. 2018	30 Jun. 2018
To enable effective and efficient public service delivery	10	Complete the Bhutan Statistical System review through the conduct of Organizational Development Exercise	Timeline by which the Bhutan Statistical System is reviewed and completed (through the conduct of Organizational Development Exercise)	Date	2	30 Aug. 2017	30 Sept. 2017	30 Oct. 2017	30 Nov. 2017	30 Dec. 2017
		Strengthen accountability transparency, efficiency and effectiveness in governance	Timeline by which the National Statistics Development Strategy is drafted	Date	1	30 Jun. 2018	---	---	---	Later than Jun. 2018
			TAT of surveys/census cleared within 7 working days after fulfillment of conditions	Percent	1	100	90	80	70	60

Objective	Weight	Action	Success Indicator	Unit	Weight	Excellent [100%]	Very Good [90%]	Good [80%]	Fair [70%]	Poor [60%]	
To enable effective and efficient public service delivery	10	Strengthen accountability, transparency, efficiency and effectiveness in govern	TAT to Provide micro-data in the form of public use files to agencies/persons requesting for it after the request received	Percent	1	100	90	80	70	60	
		Enhance efficiency and effectiveness of public service delivery	Total statistical technical support rendered from amongst total requested	Percent	1	100	90	80	70	60	
			No. of trainings to data producers (Govt.) on statistical software (Survey solutions - CAPI, SPSS, Stata) conducted	Number	1	2	1	---	---	---	Not able to train
		Draft National Statistical Standard and Compliance Guideline	Timeline by which the National Statistical Standard and Compliance Guideline aligned to accepted international and national standards, methodologies, concepts and definitions is drafted	Date	1	30 Jun. 2018	---	---	---	---	Later than Jun. 2018
		Draft Data Reporting Guideline between Gewog, Dzongkhag, Thromde, Ministries/Agencies and NSB	Timeline by which the a Guideline for Data reporting between Gewog, Dzongkhag, Thromde, Ministries/Agencies and NSB is drafted	Date	0.5	28 Feb. 2018	30 Mar. 2018	30 Apr. 2018	30 May. 2018	30 Jun. 2018	Later than Jun. 2018
		Draft Statistical Parenting Framework for endorsement	Timeline by which the Statistical Parenting Framework is drafted for endorsement	Date	1	30 May. 2018	---	---	---	---	Later than Jun. 2018
To streamline and institutionalize standard data collection system	3.75	Conduct Need Assessment Study and develop capacity building plan	Timeline by which the Capacity Building Need Assessment Study is conducted and a plan developed	Date	0.5	30 Jun. 2018	---	---	---	Later than Jun. 2018	
		Support GPMD to evaluate the Annual Performance Agreements	Timeline by which the evaluation of the APA 2016-17 is supported	Date	2	30 Jan. 2018	30 Mar. 2018	30 May. 2018	30 Jun. 2018	Later than Jun. 2018	

Objective	Weight	Action	Success Indicator	Unit	Weight	Excellent [100%]	Very Good [90%]	Good [80%]	Fair [70%]	Poor [60%]
To streamline and institutionalize standard data collection system	3.75	Finalize report on data ecosystem of Bhutan	Timeline by which the report on data ecosystem of Bhutan is finalized	Date	1	30 Nov. 2017	30 Dec. 2017	30 Jan. 2018	28 Feb. 2018	30 Mar. 2018
		Compile and disseminate Gewog level data online through NSB's website	Timeline by which the Gewog level data is disseminated online through NSB's website	Date	0.75	30 Mar. 2018	30 Apr. 2018	30 May. 2018	---	Later than Jun. 2018
To provide effective and efficient direction and operational services	1.25	Provide effective and efficient administration and finance services	Timeline by which monthly pay & allowances is credited into individual account	Date	0.25	4th week of every month	---	---	---	First week of next month
		TAT for bill clearance	TAT for bill clearance	Days	0.25	Within 5 working days	Within 6 working days	Within 7 working days	Within 8 working days	More than 8 working days
		Percentage of days for which all pool vehicles are kept under running condition	Percentage of days for which all pool vehicles are kept under running condition	Percent	0.25	100%	---	---	---	90%
To ensure full utilization of budget	5	TAT for HR services	TAT for HR services	Days	0.25	Within 3 working days	Within 4 working days	Within 5 working days	Within 6 working days	More than 6 working days
		TAT for office supplies	TAT for office supplies	Days	0.25	Within 5 working days	Within 6 working days	Within 7 working days	Within 8 working days	More than 8 working days
		Ensure full budget utilization	Percentage of budget utilization	Percent	5	100	-	-	-	<100

Objective	Weight	Action	Success Indicator	Unit	Weight	Excellent [100%]	Very Good [90%]	Good [80%]	Fair [70%]	Poor [60%]
To enable effective and efficient ICT Service delivery	3	Enhance basic ICT skills of non ICT staff members	Percentage of non ICT staff trained	Percent	1	50	45	40	35	30
		Improve public service delivery through innovative ICT services/improve LAN and internet services	Acceptable downtime of LAN and internet connectivity per incidence	Days	1	1	1.5	2	2.5	>2.5
		Ensure compliance to e-GIF standards	Percentage compliance to e-GIF standards	Percent	1	100	-	-	-	<100
To implement National Integrity and Anti-Corruption Strategy	2	Conduct face to face sensitization program on Ethics and Integrity Tools by concerned ToT participants (Gift Rules & its management, Asset Declaration Rules & its management, Conflicts of Interest Declaration & its management, Code of Conduct and Grievance Redress Mechanism)	Percentage of Employees sensitized on: - Gifts, Conflicts of Interest, Code of Conduct, Asset Declaration and Grievance Redress Mechanism	Percent	2	Above 90	89-80	79-70	69-60	59 and below

**Section 3: Trend values of success indicators**

<b>Objective</b>	<b>Action</b>	<b>Success Indicator</b>	<b>Unit</b>	<b>Actual Values [FY 2013-14]</b>	<b>Actual Values [FY 2014-15]</b>	<b>Target Values [FY 2015-16]</b>	<b>Projected Values [FY 2016-17]</b>	<b>Projected Values [FY 2017-18]</b>
To ensure availability of timely, relevant and reliable official statistics	Collect, compile, analyze and publish monthly, quarterly and annual official statistics reports	Timeline by which the monthly Consumer Price Index (CPI) is published	Date	12 reports each published in a year after 30 days of the end of the month - 12 reports in total.	12 reports each published in a year after 30 days of the end of the month - 12 reports in total.	12 reports each published in a year after 30 days of the end of the month - 12 reports in total.	12 reports each published in a year after 30 days of the end of the month - 12 reports in total.	12 reports each published in a year after 30 days of the end of the month - 12 reports in total.
		Timeline by which the quarterly Producer Price Index (PPI) is published	Date	One report published in each quarter (FY) after 60 days of the end of the quarter - 4 PPI reports in total.	One report published in each quarter (FY) after 60 days of the end of the quarter - 4 PPI reports in total.	One report published in each quarter (FY) after 60 days of the end of the quarter - 4 PPI reports in total.	One report published in each quarter (FY) after 60 days of the end of the quarter - 4 PPI reports in total.	One report published in each quarter (FY) after 60 days of the end of the quarter - 4 PPI reports in total.
		Timeline by which the quarterly comparative Socio-Economic Indicators (SEI) is published	Date	One report published in each quarter after 60 days of the end of the quarter - 4 reports in total.	One report published in each quarter after 60 days of the end of the quarter - 4 reports in total.	One report published in each quarter after 60 days of the end of the quarter - 4 reports in total.	One report published in each quarter after 60 days of the end of the quarter - 4 reports in total.	One report published in each quarter after 60 days of the end of the quarter - 4 reports in total.
		Timeline by which the annual National Accounts Statistics (NAS) is published	Date	NAS published by 30 Sept. 2016 - 1 report.	NAS published by 30 Sept. 2016 - 1 report.	NAS published by 30 Sept. 2016 - 1 report.	NAS published by 30 Sept. 2016 - 1 report.	NAS published by 30 Sept. 2016 - 1 report.

Objective	Action	Success Indicator	Unit	Actual Values [FY 2013-14]	Actual Values [FY 2014-15]	Target Values [FY 2015-16]	Projected Values [FY 2016-17]	Projected Values [FY 2017-18]
To ensure availability of timely, relevant and reliable official statistics	Collect, compile, analyze and publish monthly, quarterly and annual official statistics reports	Timeline by which the annual Statistical Yearbook of Bhutan (SYB) is published	Date	Annual SYB published by 30 Oct. 2016 – 1 report	Annual SYB published by 30 Oct. 2016 – 1 report	Annual SYB published by 30 Oct. 2016 – 1 report	Annual SYB published by 30 Oct. 2016 – 1 report	Annual SYB published by 30 Oct. 2016 – 1 report
		Timeline by which the annual Dzongkhag Statistics (ADS) is published online	Date	Annual Dzongkhag Statistics is published online by 30 Dec. 2017	Annual Dzongkhag Statistics is published online by 30 Dec. 2017	Annual Dzongkhag Statistics is published online by 30 Dec. 2017	Annual Dzongkhag Statistics is published online by 30 Dec. 2017	Annual Dzongkhag Statistics is published online by 30 Dec. 2017
		Timeline by which the annual Dzongkhag at A Glance (DAG) is published	Date	NA	NA	NA	20	20
		Timeline by which the annual Bhutan at A Glance (BAG) is published	Date	BAG is published by 30th Oct. 2017	BAG is published by 30th Oct. 2017	BAG is published by 30th Oct. 2017	BAG is published by 30th Oct. 2017	BAG is published by 30th Oct. 2017
		Timeline by which the quarterly SDMX National Summary Data Page (NSDP) is published	Date	NA	NA	NA	One report published in each quarter after 60 days of the end of the quarter	One report published in each quarter after 60 days of the end of the quarter
				0	0	0	2	4
	Conduct the quarterly Household Expenditure Survey (HES) and disseminate report	Timeline by which the quarterly Household Expenditure Survey (HES) is conducted and report is disseminated	Date	0	0	0	0	1
		Conduct the Economic Census of Bhutan (ECOB)	Date	0	0	0	0	1

Objective	Action	Success Indicator	Unit	Actual Values [FY 2013-14]	Actual Values [FY 2014-15]	Target Values [FY 2015-16]	Projected Values [FY 2016-17]	Projected Values [FY 2017-18]
To ensure availability of timely, relevant and reliable official statistics	Conduct the Economic Census of Bhutan (ECOB)	Timeline by which the Economic census is conducted; (Listing, questionnaire design and data collection)	Date	0	0	0	0	1
	Publish Bhutan Living Standard Survey report	Timeline by which the Bhutan Living Standard Survey report is published	Date	0	0	0	0	1
	Provide data to the SAARCSTATs & other national and international agencies	Timeline by which the data to the SAARCSTATs, other national and international agencies are provided	Days	1	1	1	1	1
	Submit International Comparison Price (ICP) data for the Purchasing Power Parity (PPP) to the Asian Development Bank	Timeline by which the International Comparison Price (ICP) data for the Purchasing Power Parity (PPP) is submitted to the Asian Development Bank	Days	1	1	1	1	1
	Submit the GDP projections to the MFCTC	Timeline by which the GDP projections are submitted to MFCTC	Days	1	1	1	1	1
	Conduct socio-economic and thematic analysis	Timeline by which the thematic analysis of high relevance to policy, planning and development identified and analysis report is published	Date	1	1	1	1	1
	Publish and disseminate PHCB results	Timeline by which the PHCB statistical tables are produced	Date	0	0	0	0	1



Objective	Action	Success Indicator	Unit	Actual Values [FY 2013-14]	Actual Values [FY 2014-15]	Target Values [FY 2015-16]	Projected Values [FY 2016-17]	Projected Values [FY 2017-18]
To ensure availability of timely, relevant and reliable official statistics	Publish and disseminate PHCB results	Timeline by which the PHCB results are published	Date	0	0	0	0	1
		Timeline by which the PHCB results' dissemination workshop is conducted and reports launched	Date	0	0	0	0	1
	Publish Annual Environmental Accounts Statistics	Timeline by which the environmental accounting and statistics report is published	Date	0	0	0	0	1
To enable effective and efficient public service delivery	Publish the Poverty Analysis Report (PAR)	Timeline by which the Poverty Analysis Report is published	Date	0	0	0	0	1
	Publish the Multi-dimensional Poverty Index (MPI) report	Timeline by which the Multi-dimensional Poverty Index report is published	Date	0	0	0	0	1
	Strengthen accountability, transparency, efficiency and effectiveness in governance	Timeline by which the National Statistics Development Strategy is drafted	Date	1	0	0	0	1
		TAT of surveys/census cleared within 7 working days after fulfillment of conditions	Percent	100	100	100	100	100
		TAT to Provide micro-data in the form of public use files to agencies/persons requesting for it after the request received	Percent	100	100	100	100	100

Objective	Action	Success Indicator	Unit	Actual Values [FY 2013-14]	Actual Values [FY 2014-15]	Target Values [FY 2015-16]	Projected Values [FY 2016-17]	Projected Values [FY 2017-18]
To enable effective and efficient public service delivery	Enhance efficiency and effectiveness of public service delivery	Total statistical technical support rendered from amongst total requested	Percent	100	100	100	100	100
		No. of trainings to data producers (Govt.) on statistical software (Survey solutions - CAPI, SPSS, Stata) conducted	Number	1	1	1	2	2
	Draft National Statistical Standard and Compliance Guideline	Timeline by which the National Statistical Standard and Compliance Guideline aligned to accepted international and national standards, methodologies, concepts and definitions is drafted	Date	0	0	0	0	1
	Draft Data Reporting Guideline between Gewog, Dzongkhag, Thromde, Ministries/Agencies and NSB	Timeline by which the a Guideline for Data reporting between Gewog, Dzongkhag, Thromde, Ministries/Agencies and NSB is drafted	Date	0	0	0	0	1
	Draft Statistical Parenting Framework for endorsement	Timeline by which the Statistical Parenting Framework is drafted for endorsement	Date	0	0	0	0	1

Objective	Action	Success Indicator	Unit	Actual Values [FY 2013-14]	Actual Values [FY 2014-15]	Target Values [FY 2015-16]	Projected Values [FY 2016-17]	Projected Values [FY 2017-18]
To enable effective and efficient public service delivery	Conduct Need Assessment Study and develop capacity building plan	Timeline by which the Capacity Building Need Assessment Study is conducted and a plan developed	Date	0	0	0	0	1
	Complete the Bhutan Statistical System review through the conduct of Organizational Development Exercise	Timeline by which the Bhutan Statistical System is reviewed and completed (through the conduct of Organizational Development Exercise)	Date	0	0	0	0	1
To streamline and institutionalize standard data collection system	Support GPMID to evaluate the Annual Performance Agreements	Timeline by which the evaluation of the APA 2016-17 is supported	Date	0	0	0	1	1
	Finalize report on data ecosystem of Bhutan	Timeline by which the report on data ecosystem of Bhutan is finalized	Date	0	0	0	0	1
To provide effective and efficient direction and operational services	Compile and disseminate Gewog level data online through NSB's website	Timeline by which the Gewog level data is disseminated online through NSB's website	Date	0	0	0	0	1
	Provide effective and efficient administration and finance services	Timeline by which monthly pay & allowances is credited into individual account	Date	---	---	---	4th week of every month	4th week of every month
		TAT for bill clearance	Days	---	---	--	Within 5 working days	Within 5 working days

Objective	Action	Success Indicator	Unit	Actual Values [FY 2013-14]	Actual Values [FY 2014-15]	Target Values [FY 2015-16]	Projected Values [FY 2016-17]	Projected Values [FY 2017-18]
To provide effective and efficient direction and operational services	Provide effective and efficient administration and finance services	Percentage of days for which all pool vehicles are kept under running condition	Percent	---	---	---	100%	100%
		TAT for HR services	Days	---	---	---	Within 3 working days	Within 3 working days
		TAT for office supplies	Days	---	---	---	Within 5 working days	Within 5 working days
To ensure full utilization of budget	Ensure full budget utilization	Percentage of budget utilization	Percent	NA	NA	NA	NA	100
	Enhance basic ICT skills of non ICT staff members	Percentage of non ICT staff trained	Percent	NA	NA	NA	NA	50
To enable effective and efficient ICT Service delivery	Improve public service delivery through innovative ICT services/improve LAN and internet services	Acceptable downtime of LAN and internet connectivity per incidence	Days	NA	NA	NA	NA	1
		Ensure compliance to e-GIF standards	Percent	NA	NA	NA	NA	100

Objective	Action	Success Indicator	Unit	Actual Values [FY 2013-14]	Actual Values [FY 2014-15]	Target Values [FY 2015-16]	Projected Values [FY 2016-17]	Projected Values [FY 2017-18]
To implement National Integrity and Anti-Corruption Strategy	Conduct face to face sensitization program on Ethics and Integrity Tools by concerned ToT participants (Gift Rules & its management, Asset Declaration Rules & its management, Conflicts of Interest Declaration & its management, Code of Conduct and Grievance Redress Mechanism)	Percentage of Employees sensitized on: - Gifts, Conflicts of Interest, Code of Conduct, Asset Declaration and Grievance Redress Mechanism	Percent	NA	50	70	80	Above 90

#### Section 4: Definition of Success Indicators

Success Indicator	Description	Data Collection Methodology	Data Collection Frequency	Data Source
<p>Timeline by which the monthly Consumer Price Index (CPI) is published</p>	<p>CPI refers to average change over time in prices of goods &amp; services purchased by the households. It is a measure of average change over time in the prices of goods and services purchased by the households. It is used as a macro economic indicator of inflation, as tool for formulation of monetary and fiscal policy, and as deflator in national accounts.</p>	<p>Use of mobile application tool to collect data and send directly to the database at the headquarter. Such measures are taken for timely publication and up to date information.</p>	<p>Monthly</p>	<p>A total of 438 items (goods and services) are included in the current CPI to make the sample more representative. Prices of sampled goods and services are collected from different shops and outlets in twenty Dzongkhags and two urban towns by the Dzongkhag Statistical Officer's (DSO) every month using mobile. Published CPI monthly report accessible at NSB's website.</p>

Success Indicator	Description	Data Collection Methodology	Data Collection Frequency	Data Source
Timeline by which the quarterly Producer Price Index (PPI) is published	PPI is the measure of average change over time in the prices received by the domestic producer of goods and services. It shows the average change in the price of goods and services with reference to a particular reference period known as the Base Period.	Through official correspondences, e-mails and filed visits (Admin data).	Quarterly	From relevant Government agencies, corporations, private companies and other business firms. Published Quarterly PPI reports at NSB's website.
Timeline by which the quarterly comparative Socio-Economic Indicators (SEI) is published	Comparative Socio-Economic Indicators for Bhutan  17	Through official correspondences and e-mails (Admin, Survey & Census Data)	Quarterly	From relevant ministries and agencies, corporations and private firms. Published quarterly SEI reports available only at CAID, NSB.
Timeline by which the annual National Accounts Statistics (NAS) is published	The System of National Accounts (SNA) is a systematic framework of accounts that measures the level of economic development and the rate of economic growth over time. It gives a macroeconomic depiction of how the economy as a whole functions and its relationship with the rest of the world. This is measured conventionally through Gross Domestic Product (GDP).	Official correspondences, e-mails and field visits. (Admin & survey data).	Annually	From all relevant ministries, agencies, corporations and private companies. From published NAS report at NSB's website.

Success Indicator	Description	Data Collection Methodology	Data Collection Frequency	Data Source
Timeline by which the annual Statistical Yearbook of Bhutan (SYB) is published	Annual Statistical Year Book of Bhutan (SYB)	Through official correspondences, mails and field visits (includes all admin, survey & census data)	Annually	From relevant ministries, agencies, corporations and private companies. Accessible at published SYB book at NSB's website
Timeline by which the annual Dzongkhag Statistics (ADS) is published online	The respective Dzongkhag Statistical Officers should collect, compile, analyze and publish the ADS online in the Dzongkhag's website and submit the data to NSB to disseminate online in NSB's website.	Primary and secondary data (survey & admin data)	Annually	Dzongkhag, Gewog and Thromde sectors, official publications (national, regional and local)
Timeline by which the annual Dzongkhag at A Glance (DAG) is published	The respective Dzongkhag Statistical Officers should collect, compile, analyze and publish the DAG online in the Dzongkhag's website and submit the data to NSB to disseminate online in NSB's website & also print.	Primary, secondary data (Admin)	Annually	Annual Dzongkhag Statistics Report. Will be available at NSB's website.
Timeline by which the annual Bhutan at A Glance (BAG) is published	Bhutan at A Glance	Through official correspondences and e-mails. Primary, secondary and admin.	Annually	From relevant ministries and agencies, corporations and private firms. Will be available at NSB's website.
Timeline by which the quarterly SDMX National Summary Data Page (NSDP) is published	National Summary Data Page is the quarterly report that provides the macro-economic information of the country.	Primary and secondary data.	Quarterly	Quarterly and annual publications from the RMA, MoLHR, MoF & NSB.



Success Indicator	Description	Data Collection Methodology	Data Collection Frequency	Data Source
Timeline by which the quarterly Household Expenditure Survey (HES) is conducted and report is disseminated	The quarterly HES is a new initiative beginning the third quarter of FY 2016-17.	Quarterly data collection on digital tab	Quarterly	Sample selected households, representative of the country in all the 20 Dzongkhags. HES report at NSB's website.
Timeline by which the Economic Census of Bhutan (ECoB) is coordinated	The ECoB will be the first of its kind to be conducted in Bhutan. The ECoB report is expected to improve the availability and quality of existing basic economic statistics, establishing survey frames and statistical business registers for the organization of economic survey programmes on a more integrated basis at a large stage. National Accounts and Price Division to coordinate this SI.	Census	Annually	Census data - primary data collected from the respondents
Timeline by which the Economic census is conducted; (Listing, questionnaire design and data collection)	Involves listing, questionnaire design and data collection by Survey & Data Processing Division	Census	Annually	Census data - primary data collected from the respondents
Timeline by which the Bhutan Living Standard Survey report is published	The BLSS is conducted every five years by NSB to facilitate the formulation of the effective plans and policies in the country. The report enhances the identification of the critical issues, vulnerable areas and at-risk groups, design interventions and monitor programs and policies.	Sample survey	Annually	Survey - Primary survey data from the sample survey respondents
Timeline by which the data to the SAARCSTs, other national and international agencies are provided	SAARCSTAs- SAARC Statistical Organizations Office	Secondary data	Annually	Admin & terminal

Success Indicator	Description	Data Collection Methodology	Data Collection Frequency	Data Source
Timeline by which the International Comparison Price (ICP) data for the Purchasing Power Parity (PPP) is submitted to the Asian Development Bank	International Comparison Price data for the Purchasing Power Parity	Secondary	Annually	Admin & terminal
Timeline by which the GDP projections are submitted to MFCTC	MFCTC - Macroeconomic Framework Coordination Technical Committee	Secondary data - NAS	Annually	National Accounts Statistics - Admin & terminal
Timeline by which the thematic analysis of high relevance to policy, planning and development identified and analysis report is published	Relevance to policy and planning	Survey/research	Annually	Primary & terminal data from the respondents and publications respectively
Timeline by which the PHCB statistical tables are produced	Population and Housing Census of Bhutan	Census	Annually	Decennial PHCB - primary data from the respondents.
Timeline by which the PHCB results are published	---	Census	Annually	Decennial PHCB - primary census data
Timeline by which the environmental accounting and statistics report is published	The environmental accounting and statistics report is a new initiative and will be a regular publication and contains all environmental related official statistics	Administrative data	Annually	Administrative records
Timeline by which the Poverty Analysis Report is published	Poverty Analysis Report as per the Bhutan Living Standard Survey Report 2017	Survey	Annually	Survey
Timeline by which the Multi-dimensional Poverty Index report is published	Multi-dimensional Poverty Index will be based on the Bhutan Living Standard Survey Report	Survey	Annually	Survey

Success Indicator	Description	Data Collection Methodology	Data Collection Frequency	Data Source
Timeline by which the Bhutan Statistical System is reviewed and completed (through the conduct of Organizational Development Exercise)	The Bhutan Statistical System review to be completed through the conduct of Organizational Development Exercise	Administrative data	Annually	Administrative record
Timeline by which the National Statistics Development Strategy is drafted	Strategy to develop statistics in the Bhutan Statistical System	Admin	Annually	Admin
TAT of surveys/census cleared within 7 working days after fulfillment of conditions	--	Admin	Annually	Admin
TAT to Provide micro-data in the form of public use files to agencies/persons requesting for it after the request received	--	Admin	Annually	Admin
Total statistical technical support rendered from amongst total requested	--	Admin	Annually	Admin
No. of trainings to data producers (Govt.) on statistical software (Survey solutions - CAPI, SPSS, Stata) conducted	--	Admin	Annually	Admin
Timeline by which the National Statistical Standard and Compliance Guideline aligned to accepted international and national standards, methodologies, concepts and definitions is drafted	The National Statistical Standard and Compliance Guidelines aligned to accepted international and national standards, methodologies, concepts and definitions to be drafted to ensure data quality in the country. This shall also serve as a Data Quality Control Mechanism in the Statistical System.	Administrative	Annually	Administrative records
Timeline by which the a Guideline for Data reporting between Gewog, Dzongkhag, Thromde, Ministries/Agencies and NSB is drafted	It is a clear Data reporting guideline between Gewog, Dzongkhag, Thromde, Ministries/agencies and NSB	Administrative Data	Annually	Administrative record

Success Indicator	Description	Data Collection Methodology	Data Collection Frequency	Data Source
Timeline by which the Statistical Parenting Framework is drafted for endorsement	To bring the line Ministries and agencies Statistics offices under parent agency of NSB, review the existing Parenting Framework, customize it to NSB's requirement for implementation (clear mandate and ToR, communication, Governance, competency framework)	Administrative	Annually	Administrative record
Timeline by which the Capacity Building Need Assessment Study is conducted and a plan developed	This is to facilitate and build statistical capability of data (creating data literacy) among users in Ministries and Agencies. NSB to conduct a need assessment study on data usage and develop capacity building plans and programs.	Administrative data	Annually	Administrative records
Timeline by which the evaluation of the APA 2016-17 is supported	APA evaluation [NSB participating in the National Technical Committee] is one of the core mandates of NSB to support GPMD	Administrative	Annually	Admin record
Timeline by which the report on data ecosystem of Bhutan is finalized	Report on Data Ecosystem of Bhutan	Administrative data	Annually	Admin record
Timeline by which the Gewog level data is disseminated online through NSB's website	---	Administrative	Annually	Administrative record
Timeline by which monthly pay & allowances is credited into individual account	--	Admin - staff/users' survey	Annually	Admin - staff/users' survey report
TAT for bill clearance	---	Admin- service users' survey	Annually	Admin- service users' survey report
Percentage of days for which all pool vehicles are kept under running condition	---	Admin- service users' survey	Annually	Admin- service users' survey report
TAT for HR services	--	Admin - service users' survey	Annually	Admin - service users' survey report

Success Indicator	Description	Data Collection Methodology	Data Collection Frequency	Data Source
Office supplies	Office supplies to be procured and delivered to the staff concerned within the targeted deadline	Admin - service users' survey	Annually	Admin - service users' survey report
Usage of budget utilization	This Success Indicator measures the amount variation between revised budget and expenditure of an agency for a fiscal year.	Through analysis of annual budget and expenditure	Annually	MYRB
Usage of non ICT staff trained	This success indicator measures the percentage of staffs other than ICT professional provided with training on basic ICT skills. This will reduce the turn around time of providing basic troubleshooting services. The training will be provided by ICT Division.	Admin records on trainings conducted	Biannually	Ministries/Agencies/Thromdes/Dzongkhags
able downtime of LAN and connectivity per incidence	This success indicator measures the minimum downtime of LAN and internet connectivity in Ministries/Agencies/Thromde/Dzongkhag administration office. If the downtime is caused by incidents which are out of ICT Division's control, ICT Division should maintain a record of such incidences and provide periodic report to DITT. This downtime does not include the travel time for ICT officers working in Dzongkhag need to travel to gewogs/CC to rectify connectivity issues.	Ministries/Agencies/Thromdes/Dzongkhag records	Monthly	Ministries/Agencies/Thromdes/Dzongkhags
Usage compliance to e-GIFs	This success indicator measures and ensures that Ministries/Agencies/Thromdes/dzongkhags comply to e-GIF standards in all ICT related activities.	records of e-GOV review meetings	Biannually	Ministries/Agencies/Thromdes/Dzongkhags

Success Indicator	Description	Data Collection Methodology	Data Collection Frequency	Data Source
<p>Percentage of Employees sensitized on:</p> <ul style="list-style-type: none"> <li>- Gifts, Conflicts of Interest, Code of Conduct, Asset Declaration and Grievance Redress Mechanism</li> </ul>	<p>This indicator will measure the proportion of employees sensitized through face to face sensitization program on the above mentioned Ethics and Integrity Management Tools.</p> <p>The indicator will assess both the proportion of employees sensitized and the level of awareness created among the employees on the tools. Of the total weightage (100 percent), 40 percent is assigned on the delivery part and 60 percent on the level of awareness created. Further 40 percent weightage is apportioned as:</p> <ol style="list-style-type: none"> <li>1) No. of tools sensitized – 5 tools (10%);</li> <li>2) Mode of Delivery - face to face sensitization program (10%);</li> <li>3) Duration - one day or more (10%); and</li> <li>4) Percent of employees sensitized – 80 &amp; above (10%).</li> </ol> <p>The agencies will report on the above weightage (40 percent) using the standard form developed by ACC.</p>	<ul style="list-style-type: none"> <li>• Supporting documents from the agencies</li> <li>• Questionnaire based desk survey</li> </ul>	<p>Annually</p>	<p>All Public agencies that have signed APA</p>

**Section 5: Requirements from other Ministries, Agencies & Dzongkhags**

Organisation Name	Relevant Success Indicator	Requirement from the Organisation	Justification for the Requirement	Requirement detail	Impact (If Not Met)
All Dzongkhags	Timeline by which the monthly Consumer Price Index (CPI) is published	Release DSOs to collect, compile and submit CPI data to NSB	Require CPI data for inflation at national level	Inflation may not be accurate	Cannot produce monthly inflation
All Ministeries	Timeline by which the National Statistical Standard and Compliance Guideline aligned to accepted international and national standards, methodologies, concepts and definitions is drafted	The Statistics Divisions/Policy and Planning Divisions to share views and comments	Stakeholder consultation views/comments are important	---	Comprehensive National Policy Document draft will not be ready
ROYAL CIVIL SERVICE COMMISSION	Timeline by which the Statistical Parenting Framework is drafted for endorsement	Require guidance and advise to develop the Parent Agency Framework	NSB may not be able to draft and need support	---	Statistical Parent Agency Framework may not be drafted
ROYAL CIVIL SERVICE COMMISSION	Timeline by which the Capacity Building Need Assessment Study is conducted and a plan developed	Guidance required to conduct the need assessment study and to develop a plan	The Need Assessment Study and Capacity Development Plan to be as per the guidance of the Commission	---	May not be able to develop plan
All Dzongkhags	Timeline by which the annual Dzongkhag Statistics (ADS) is published online	DSOs to collect, compile, validate and upload in their respective Dzongkhag's website	ADS report is an Official Statistics Report which is useful for the Dzongkhag	---	ADS report may not be published
All Dzongkhags	Timeline by which the annual Dzongkhag at A Glance (DAG) is published	DSOs need to collect, compile, validate and upload online in the Dzongkhag Website and submit data to NSB	DSOs to upload the DAG in their Dzongkhag website which is very useful to the Dzongkhags	---	20 Dzongkhag's DAGs may not be published at NSB website

Organisation Name	Relevant Success Indicator	Requirement from the Organisation	Justification for the Requirement	Requirement detail	Impact (If Not Met)
MINISTRY OF LABOUR & HUMAN RESOURCES	Timeline by which the quarterly SDMX National Summary Data Page (NSDP) is published	Quarterly SDMX NSDP data required to be uploaded on the Ministry's website	Quarterly SDMX NSDP data is essential for the dissemination of macro-economic indicators on NSB's webpage online	--	Cannot publish quarterly SDMX on time
MINISTRY OF FINANCE	Timeline by which the quarterly SDMX National Summary Data Page (NSDP) is published	Data required for the publication of the Quarterly SDMX NSDP	To disseminate macro-economic indicators online	--	Quarterly SDMX NSDP may not be published on time.
All Dzongkhags	Timeline by which the quarterly Household Expenditure Survey (HES) is conducted and report is disseminated	DSOs to collect, compile, validate and submit the survey data to NSB	Sample households are located in the Dzongkhags.	100% Data submission required to produce quarterly GDP	Quarterly GDP cannot be published on time
All Dzongkhags	Timeline by which the Economic census is conducted; (Listing, questionnaire design and data collection)	DSOs to coordinate the Economic Census data collection at Dzongkhags	DSOs are the overall coordinator at the Dzongkhag level	100% Enumeration	Economic Census may not be conducted
All Dzongkhags	Timeline by which the International Comparison Price (ICP) data for the Purchasing Power Parity (PPP) is submitted to the Asian Development Bank	DSOs are required to collect and submit the ICP data from respective Dzongkhags	ICP data necessary for Purchasing Power Parity (PPP)	100% data submission required	PPP may not be published
All Ministries	Timeline by which the National Statistics Development Strategy is drafted	Ministries will be requested to submit the details on respective Ministries' Designated Statistics	NSD Strategy document will contain all Ministries' statistics	--	NSDS may not be finalized
BHUTAN INFORMATION COMMUNICATION MEDIA AUTHORITY	Timeline by which the National Statistics Development Strategy is drafted	Inputs for the NSDS	Sector specific surveys/censuses to be recorded in the NSDS	--	NSDS may not be developed on time



Organisation Name	Relevant Success Indicator	Requirement from the Organisation	Justification for the Requirement	Requirement detail	Impact (If Not Met)
CENTRE FOR BHUTAN STUDIES	Timeline by which the National Statistics Development Strategy is drafted	Inputs for the NSDS	Sector specific surveys/censuses to be recorded in the NSDS	---	NSDS may not be developed on time
GROSS NATIONAL HAPPINESS COMMISSION	Timeline by which the National Statistics Development Strategy is drafted	Inputs for the NSDS	Sector specific surveys/censuses to be recorded in the NSDS	---	NSDS may not be developed on time
JUDICIARY	Timeline by which the National Statistics Development Strategy is drafted	Inputs for the NSDS	Sector specific surveys/censuses to be recorded in the NSDS	---	NSDS may not be developed on time
NATIONAL COMMISSION FOR WOMEN & CHILDREN	Timeline by which the National Statistics Development Strategy is drafted	Inputs for the NSDS	Sector specific surveys/censuses to be recorded in the NSDS	---	NSDS may not be developed on time
NATIONAL ENVIRONMENT COMMISSION	Timeline by which the National Statistics Development Strategy is drafted	Inputs for the NSDS	Sector specific surveys/censuses to be recorded in the NSDS	---	NSDS may not be developed on time
ROYAL CIVIL SERVICE COMMISSION	Timeline by which the National Statistics Development Strategy is drafted	Inputs for the NSDS	Sector specific surveys/censuses to be recorded in the NSDS	---	NSDS may not be developed on time
TOURISM COUNCIL OF BHUTAN	Timeline by which the National Statistics Development Strategy is drafted	Inputs for the NSDS	Sector specific surveys/censuses to be recorded in the NSDS	---	NSDS may not be developed on time
CENTRE FOR BHUTAN STUDIES	Timeline by which the National Statistical Standard and Compliance Guideline aligned to accepted international and national standards, methodologies, concepts and definitions is drafted	Inputs for required to draft the National Statistical Standard and Compliance Guideline aligned to accepted international and national standards, methodologies, concepts and definitions	Essential to consult the views of the sectors	---	Guideline may not be comprehensive

Organisation Name	Relevant Success Indicator	Requirement from the Organisation	Justification for the Requirement	Requirement detail	Impact (If Not Met)
GROSS NATIONAL HAPPINESS COMMISSION	Timeline by which the National Statistical Standard and Compliance Guideline aligned to accepted international and national standards, methodologies, concepts and definitions is drafted	Inputs for required to draft the National Statistical Standard and Compliance Guideline aligned to accepted international and national standards, methodologies, concepts and definitions	Essential to consult the views of the sectors	---	Guideline may not be comprehensive
JUDICIARY	Timeline by which the National Statistical Standard and Compliance Guideline aligned to accepted international and national standards, methodologies, concepts and definitions is drafted	Inputs for required to draft the National Statistical Standard and Compliance Guideline aligned to accepted international and national standards, methodologies, concepts and definitions	Essential to consult the views of the sectors	---	Guideline may not be comprehensive
NATIONAL COMMISSION FOR WOMEN & CHILDREN	Timeline by which the National Statistical Standard and Compliance Guideline aligned to accepted international and national standards, methodologies, concepts and definitions is drafted	Inputs for required to draft the National Statistical Standard and Compliance Guideline aligned to accepted international and national standards, methodologies, concepts and definitions	Essential to consult the views of the sectors	---	Guideline may not be comprehensive
NATIONAL ENVIRONMENT COMMISSION	Timeline by which the National Statistical Standard and Compliance Guideline aligned to accepted international and national standards, methodologies, concepts and definitions is drafted	Inputs for required to draft the National Statistical Standard and Compliance Guideline aligned to accepted international and national standards, methodologies, concepts and definitions	Essential to consult the views of the sectors	---	Guideline may not be comprehensive

Organisation Name	Relevant Success Indicator	Requirement from the Organisation	Justification for the Requirement	Requirement detail	Impact (If Not Met)
ROYAL CIVIL SERVICE COMMISSION	Timeline by which the National Statistical Standard and Compliance Guideline aligned to accepted international and national standards, methodologies, concepts and definitions is drafted	Inputs for required to draft the National Statistical Standard and Compliance Guideline aligned to accepted international and national standards, methodologies, concepts and definitions	Essential to consult the views of the sectors	---	Guideline may not be comprehensive
TOURISM COUNCIL OF BHUTAN	Timeline by which the National Statistical Standard and Compliance Guideline aligned to accepted international and national standards, methodologies, concepts and definitions is drafted	Inputs for required to draft the National Statistical Standard and Compliance Guideline aligned to accepted international and national standards, methodologies, concepts and definitions	Essential to consult the views of the sectors	---	Guideline may not be comprehensive
GROSS NATIONAL HAPPINESS COMMISSION	Timeline by which the a Guideline for Data reporting between Gewog, Thromde, Ministries/Agencies and NSB is drafted	Inputs required to draft the Guideline for Data reporting between Gewog, Dzongkhag, Thromde, Ministries/Agencies and NSB	Consultations are essential	---	Reporting guideline may not be drafted
NATIONAL COMMISSION FOR WOMEN & CHILDREN	Timeline by which the a Guideline for Data reporting between Gewog, Dzongkhag, Thromde, Ministries/Agencies and NSB is drafted	Inputs required to draft the Guideline for Data reporting between Gewog, Dzongkhag, Thromde, Ministries/Agencies and NSB	Consultations are essential	---	Reporting guideline may not be drafted

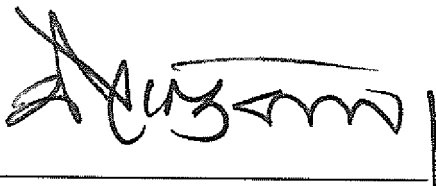
Organisation Name	Relevant Success Indicator	Requirement from the Organisation	Justification for the Requirement	Requirement detail	Impact (If Not Met)
NATIONAL ENVIRONMENT COMMISSION	Timeline by which the a Guideline for Data reporting between Gewog, Dzongkhag, Thromde, Ministries/Agencies and NSB is drafted	Inputs required to draft the Guideline for Data reporting between Gewog, Dzongkhag, Thromde, Ministries/Agencies and NSB	Consultations are essential	---	Reporting guideline may not be drafted
TOURISM COUNCIL OF BHUTAN	Timeline by which the a Guideline for Data reporting between Gewog, Dzongkhag, Thromde, Ministries/Agencies and NSB is drafted	Inputs required to draft the Guideline for Data reporting between Gewog, Dzongkhag, Thromde, Ministries/Agencies and NSB	Consultations are essential	---	Reporting guideline may not be drafted
All Ministeries	Timeline by which the a Guideline for Data reporting between Gewog, Dzongkhag, Thromde, Ministries/Agencies and NSB is drafted	Inputs required to draft the Guideline for Data reporting between Gewog, Dzongkhag, Thromde, Ministries/Agencies and NSB	Consultations are essential	---	Data reporting guideline may not be comprehensive
NATIONAL ENVIRONMENT COMMISSION	Timeline by which the environmental accounting and statistics report is published	Environmental related statistics required	Data required to publish official statistics	---	Report may not be published on time
MINISTRY OF INFORMATION & COMMUNICATIONS	Percentage of non ICT staff trained	Need fund/expertise to conduct training for non-ICT staff	NSB didnot budget for this training	---	Cannot train the non-ICT staff

**Whereas,**

I, the Director General, National Statistics Bureau, commit to the Prime Minister, the Government and the people of Bhutan to deliver the results described in this Annual Performance Agreement.

I, the Prime Minister, commit to the Director General, National Statistics Bureau, on behalf of the Government and the people of Bhutan, to provide the necessary fund and resources for delivery of the results described in this Annual Performance Agreement.

**SIGNED:**



Tshering Tobgay  
Prime Minister of Bhutan

3.8.17

Date



Chhime Tshering  
Director

03.08.17

Date